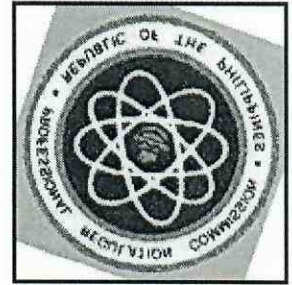




# Bids and Awards Committee

Republic of the Philippines  
Professional Regulation Commission  
P. Paredes St., Sampaloc, Metro Manila  
Tel.Fax: 310-0037



## REGULAR MEMBERS

**ARISTO GERSON T. GESMUNDO**  
Chairman

**OMAIMAH E. GANDAMRA**  
Vice-Chairperson

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Member

**CRESALINE S. BAGSIT**  
Member

**KHEMLE JANE T. VISCA-MARTINO**  
Member

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Member

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Member

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Provisional Member, Non-IT Projects

**RICHARD M. ARANIEGO**  
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Member

**LIEZEL F. BURAGA**  
Member

**JOEL P. IGNACIO**  
Member

**ELIEZER C. LEYCO**  
Member

## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

| Item # | Description  | Delivered, Weeks/Months (TIMELINE)  |
|--------|--|---|
|        | <b>The Certifying Body is expected to provide the following services:</b>  |   |
| 1.     | Preparation and Submission of Certification Audit Plan   | Within Ten (10) calendar days from the receipt of Notice to Proceed   |
| 2.     | Certification Audit <ul style="list-style-type: none"> <li>➤ Stage 1 Audit (Assessment of PRC Manuals)</li> <li>➤ Stage 2 Audit (On-Site Audit)</li> </ul>   | Within Seven (7) calendar days from the receipt of Audit Plan By the Commission's QMR<br><br>Within twenty (20) calendar days from the receipt of written notice from the Commission's QMR  |
| 3.     | Submission of Audit Report detailing observations, opportunities for improvement and any non-conformity to ISO 9001:2015 standards or on documented procedures and suggestions on how to address at the end of the onsite audit. | Within three (3) calendar days from receipt of the written advice of completion of each stages of the audit.  |
| 4.     | Issuance of ISO 9001.2015 Certificate valid for three (3) years  | Within seven (7) calendar days from the receipt of the Audit Report without non-conformities; or in case of non-conformities, submission by the Commission's QMR of the corrective action plan that is determined by the Certifying Body as compliant |

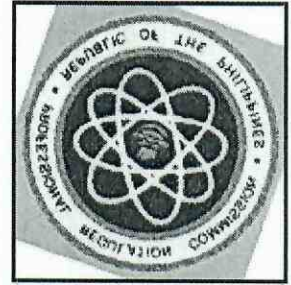
## VI. Schedule of Requirements

Engagement of a Certifying Body for a Third Party Audit Certification under ISO 9001:2015 Quality Management System



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Member

|    |  |   |
|----|--|---|
| 5. | Surveillance Audit for the Second Year | Within thirty (30) calendar days from receipt of written notice from the Commission's QMR |
| 6. | Surveillance Audit for the Third Year  | Within thirty (30) calendar days from receipt of written notice from the Commission's QMR |

## ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE ENGAGEMENT OF A CERTIFYING BODY FOR A THIRD PARTY AUDIT CERTIFICATION UNDER ISO 9001:2015 QUALITY MANAGEMENT SYSTEM

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME  
OF AUTHORIZED REPRESENTATIVE,  
DESIGNATION AND PRINTED NAME OF COMPANY

### VI. Schedule of Requirements

Engagement of a Certifying Body for a Third Party Audit Certification under ISO 9001:2015 Quality Management System